

OFFICE OF THE PRINCIPAL

DR. A. P. J. ABDUL KALAM GOVT. COLLEGE
PLOT. BA-1, AA-I, NEW TOWN, RAJARHAT,
24 PGS. (NORTH), KOLKATA – 700156

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ড: এ পি জে আশুল কালাম গভ: কলেজ ম্লট. বিএ-১, এএ-১, নিউটাউন, রাজারহাট ২৪ পরগণা (উত্তর), কলকাতা-৭০০১৫৬ ইউ আর এল: https://www.apjakgc.in ই-মেল: newtowncollege@gmail.com

DATE: 17.05.2024

# POLICY DECLARATION OF THE GRIEVANCE REDRESSAL CELL

## AIM

In keeping with the Guidelines issued by the UGC on April 11<sup>th</sup>, 2023 the Grievance Redressal Cell, Dr. APJ Abdul Kalam Government College was set up to address grievances of students related to academic matters, matters related to interactions with peers, teaching or non-teaching staff or related to Canteen, Drinking water, Common room facilities, Playground, Gymnasium facilities, Toilet facilities etc.

## **OBJECTIVES**

To redress the grievances of stakeholders by sorting out the problems promptly, amicably and judiciously thereby ensuring a pleasant, ambient atmosphere and good work culture with an increased mutual understanding.

## **CONSTITUTION OF COMMITTEE:**

## **CHAIRPERSON: OFFICER IN CHARGE**

NAME OF THE FACULTY/MEMBER	DESIGNATION	DEPARTMENT
Dr. SREEJITH K	MEMBER	HISTORY
Dr. MALA NEOGY	MEMBER	BOTANY
Dr. TUHIN KUMAR SAHA	CONVENOR	ZOOLOGY
Dr. SUMAN NATH	TCS	ANTHROPOLOGY
Dr. ARIKTAM CHATTERJEE	IQAC COORDINATOR	ENGLISH
Dr. PRANABES BHATTACHARYYA	NAAC	CHEMISTRY
Sri KOUSHIK SARKAR	MEMBER	PHILOSOPHY
PRIYMBDA SAMANTA ROY	STUDENT REPRSENTATIVE	ANTHROPOLOGY

# RESPONSIBILITY OF THE COMMITTEE:

- The Grievance Cell shall inform in writing, or via email, the complaining party and individuals named in the complaint of the time and place of the hearing.
- Encouraging the students to express their grievances/problems freely and frankly, without any fear of being victimised.
- > Maintenance of records till the grievances is addressed amicably & satisfactorily.

Officer-in-Charge

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